



EMPLOYEES' STATE INSURANCE CORPORATION
MEDICAL COLLEGE & HOSPITAL,
NH-3, NIT, FARIDABAD, Haryana-121001
(Under Ministry of Labour, Govt. of India)
Phone no: 0129- 4156471

Tender No.134/D/17/14/2017-Genl,

Dated:-26/12/2017

Sub:-Invitation to E-Tender for Printing of Hospital Forms and Registers

Important Instructions for Bidders regarding Online Payment

All bidders/contractors are required to procure Class-III B Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the ETenders.

Bidders should get Registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer - Tools - Internet

Options - Security -Trusted Sites -Sites of Internet Explorer :

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select "Use TLS 1.1 and Use TLS 1.2" under Internet Explorer -Tools - Internet Options - Advanced Tab -Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>



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Sub: Invitation to E-Tender for Printing of Hospital Forms and Registers

**From: The Dean,
ESIC Medical College & Hospital
NH-3 NIT Faridabad, Haryana-121001**

To:

Sir(s),

Sealed tenders are invited by post/per Bearer from bonafide manufacturers / Authorized Dealers for "Printing of Hospital Forms and Registers" as per categories /specifications and/or quantities detailed in the Schedules / Specifications (Annexure – IV) attached.

The "Tender Documents" comprising the General Terms and Conditions of Contract (Annexure I) and the Special Terms and Conditions of Contract (Annexure II) which will govern any contract made, the Tender Application Form (Annexure III) and the Schedule of contract / specifications of items (Annexure-IV) are enclosed herewith. If you are in a position to quote for the contract in accordance with the requirements stated in the attached schedule as per the terms and conditions stated, please submit your quotation to this office.

The form is a Standard Form of tender. Certain clause /clauses may not be applicable in some cases. So, tenderers are requested to ignore such clause /clauses, which is/are not applicable in the instant case.

All the payment shall be made by **Demand Draft** drawn in favor of **ESI Fund A/c No.1, payable at Faridabad. Cheques/Cash will not be accepted.**

If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent along with the e-tender.

Dean, ESIC Medical College & Hospital Faridabad does not pledge himself to accept the lowest or any e-tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same. You are at liberty to e-tender for the whole or any part.

Acceptance by the E-Tenderer shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately / as asked for.

THE BIDDER IS REQUESTED TO FOLLOW THE CHECK LIST AT THE TIME OF SUBMISSION OF E-TENDER DOCUMENT WITHOUT WHICH THE OFFER IS LIABLE TO BE CANCELLED.

CHECK LIST		
1	Earnest Money Deposit by Demand Draft only	Submitted [Yes/No]
2	Valid Trade License	Submitted [Yes/No]
3	PAN/TAN other statutory documents	Submitted [Yes/No]
4	GST Registration Certificate	Submitted [Yes/No]
5	Annexure – III (e - Tender Application Form)	Submitted [Yes/No]
6	Annexure-v (Proforma of quoting rates)	Submitted [Yes/No]
7	At least 3 years experience in Printing of Hospital Forms and Registers	Submitted [Yes/No]

Note: If valid trade license constitutes/consists of more than one certificate/page then all the pages are to be enclosed failing which e - Tender is liable to be cancelled.

Enclosures:

- Annexure – I (General e - Tender Terms & Conditions)
- Annexure – II (Special e--tender Terms & Conditions)
- Annexure – III (e - Tender Application Form)
- Annexure – IV (Items specifications along with rate quotation)

Yours faithfully,

Dean



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Annexure-I

GENERAL TERMS AND CONDITIONS

Period for submission of e – Tender form through e-procurement portal of ESIC-	From 26/12/2017 to 25/01/2018 upto 01:00pm
Last Date & Time of submission of e-tender	25/01/2018 upto 01:00pm
Date & Time of Opening of e-tender	25/01/2018 at 02:00pm
Bid Security / Earnest Money to be sent through Post/Delivered in hard	10000/-
Performance security/security Deposit Money	A Sum equivalent to 10% of the bid value

1. PREPARATION OF E- TENDER:

- a. The Tender form containing the Terms and Conditions (General and Special) and the Schedule should be returned in original after filling up the form and duly signing in full on each page with stamp, whether you are quoting for any item or not. If any item in the schedule is not being tendered for, The corresponding space against the item should be defaced by writing 'not quoting'.
- b. In the event of the space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender Number and be duly signed and stamped by you. In such cases, reference to the additional pages must be made in the Tender Form.
- c. If any modification of the schedule is considered necessary, you should communicate the same by means of separate letter sent with the Tender.
- d. The Tenderer shall, wherever, call upon to do so, give full information with reference to the services in hand and shall also permit the Dean or any other Officer nominated by him to inspect the premises of the tenderer at all reasonable times and shall give full assistance and information as may be required by him in connection with the contract.

2. SIGNING OF E - TENDER:

- a) The tender is liable to be rejected if complete information is not given therein or if the particulars and date (if any) asked for in the tender are not duly & fully filled in. Particular

attention may be given to the dates of delivery, places of delivery and also to the particulars referred to in the conditions of contract so as to comply with them.

- b) Individuals signing tender or other documents connected with the contract must specify:
- i) Whether signing as a 'Sole Proprietor' of the firm or his Attorney?
 - ii) Whether signing as a 'Registered Active Partner' of the firm or his Attorney?
 - iii) Whether signing for the firm 'Per Procreation'?

In the case of companies and firms registered under the Indian Partnership Act, the capacity in which signing e.g. Secretary, Manager, and Partner etc. or their attorney and produce copy of documents, empowering him to do so, if called upon to do so.

NOTE: In case of unregistered firms, all the members or all Attorneys duly authorized by all of them or the Manager of the firm should sign the tender and subsequent documents.

3. LATEST HOUR FOR RECEIPT OF THE E - TENDER:

E - Tender shall be submitted within the stipulated date and time. In the event of the stipulated date of opening of the e - Tender being declared a closed holiday for Govt. Offices, the date of opening of the tender (s) will be the next working day at the same time.

4. PERIOD FOR WHICH THE OFFER WILL REMAIN OPEN:

- i) The quantity mentioned in Annexure – IV is only for initial requirement. For further requirement the tender should remain valid for a period of **Twelve months** from the date of award of contract / tender or for such period as stated in Special Terms & Conditions.
- ii) The contract / tender, if awarded, shall be valid initially for one year from the date of award of contract subject to continuous satisfactory performance and on failure on this aspect by the Contractor, the Competent Authority will reserve the right to terminate the contract. The period of the contract can be extended for further period at the discretion of the Competent Authority, to a maximum of one year, on terms and conditions of the hospital, while accepting the tender.
- iii) Quotations qualified by such vague and indefinite expressions such as 'subject to immediate acceptance 'subject to prior sale' etc. will not be considered.

5. OPENING OF E - TENDER:

- I. The tender shall be opened in the presence of bidders/representatives who choose to attend on the date and time as mentioned.
- II. The bidders/ representatives who are present in the opening shall sign evidencing their attendance.
- III. The decision of the committee on technical / price suitability shall be final and shall not be opened for discussion.

6. PRICES:

- i) Prices quoted in the Bid must be meaningful and measurable in the context.
- ii) The price quoted must be per unit shown in the schedule inclusive of all packaging (if any) are to be separate specified. Price & Fund must be clearly shown in figures and words in Indian currency.

- iii) Tenderers should clearly specify whether prices quoted are inclusive of GST and other statutory charges.

7. **Award of work-** The lowest eligible bidders in is category will be offer the award of tender.

8. **DELIVERY TERM**

- a) The delivery of the stores / execution of work / providing the services etc. are required within a period as specified and as the place mentioned therein.
- b) The tenderer shall deliver the stores/ execute the work at the destination / space defined to the consignee / authority in good order (of which the Dean ESIC Medical College & Hospital Faridabad shall be the sole judge) within the limits of the time as deemed reasonable and specify in such quantities/qualities as may be ordered by him from time to time.
- c) Time for and date of delivery: The essence of contract: - The time for and the date of delivery of the stores / date of execution of work as stipulated in the schedule shall be deemed to be the essence of contract and delivery / execution must be completed not later than the date(s) specified.

9. **INSPECTION OF BOOKS / WORK:**

Supplies shall be accepted/work shall be certified as completed subject to inspection by Dean ESIC Medical College & Hospital Faridabad or his assigned representative. Any defect found in the books /journals supplied will render the Books / Journals supplied open to rejection and decision of the Dean ESIC Medical College & Hospital Faridabad shall be final and legally binding. The rejected books /journals shall be returned to the suppliers, and supply may be executed through others, at the risks and costs of contractor/ suppliers.

10. **OTHER TERMS :-**

A. **Responsibility for executing contract:**

The Contractor is to be entirely responsible for the execution of the contract in all respects in accordance with the terms and conditions as specified in the acceptance of tender.

- B. The Contractor shall not sublet transfer or assign the contract to any part thereof without the written permission of the Dean. In the event of the Contractor contravening this condition, Dean be entitled to place the contract elsewhere on the Contractors account at his risk and the Contractor shall be liable for any loss or damage, which the Dean ESIC Medical College & Hospital Faridabad, may sustain in consequence or arising out of such replacing of the contract.

- C. **Earnest Money:-**The Tenderers shall have to deposit an earnest money amount of Rs.10000/- (Rupees Ten Thousand Only) tender at the time of application , failing which the tender shall be rejected. The earnest money is to paid be demand draft drawn in favour of "ESI fund A/C No.1" payable at Faridabad. NO CHEQUES WILL BE ACCEPTED. In the event of the withdrawal /revocation of tenders before the date specified for acceptance, the earnest money shall stands forfeited. In the event of acceptance of the tender the earnest money may be adjusted towards the amount of security required to be deposited by the contractor in term of clause mentioned herein. The Earnest money will however, be returned without interest to the tendrer whose tender is not accepted after the finalization of the tender.

- D. **Security Deposit / Performance security:-** On acceptance of the tender, within the period specified by the Dean, the contractor shall deposit a sum equivalent to 10% of the bid value as security deposit , for due compliance & fulfillment of the terms and conditions of the contract. This has to be

in the form of a Bank Draft, drawn in any of the Nationalised Bank, in favour of ESI fund A/c No.1, payable at Faridabad. No Cheques will be accepted for this purpose. On due performance and successful completion of the contract in all respect, the security money deposit shall be returned to the contractor without any interest on presentation of an absolute 'No Demand certificate' in the prescribed form and upon return in good condition of any specifications.

Samples or other property belonging to the purchaser, which may have been issued to the Contractor. If the Contractor fails in fulfilling the terms and conditions mentioned herein different parts of this tender document, such failure will constitute a breach of the contract and the Dean shall be entitled to make other arrangements at the risk and expense of the Contractor. Also, non-performance/unsatisfactory performance or violation of terms and conditions of the contract will make the Contractor liable for forfeiture of Security deposit. The decision of the Dean shall be final and binding on this count.

E. Recovery of sums due: Whenever any claim for the payment of a sum of money arises out of or under this contract against the contractor the purchaser shall be entitled to recover of such sum by appropriating, in part or whole the security / Earnest money deposited by the contractor, when the balance or the total sum to be recoverable, as the case may be shall be deducted from any sum then due or which at any time thereafter may become due to recoverable under this or any other contract with the purchaser should this sum not be sufficient to cover the full amount recoverable, the purchaser on demand contractor shall pay to the remaining balance due.

F. Insolvency and breach of contract: The Dean may at any time by notice in writing summarily terminate the contract without compensation to the contractor in any of the following events, that is to say:-

- I. If the Contractor being an individual or if firm, any partner in the Contractor's firm, shall at any time be adjudged insolvent or shall have a receiving order or orders for administration of his estate made against him or shall take any proceedings for liquidation or composition under any insolvency not for the time being in force or shall make any assignment or assignment of his efforts or enter into any arrangements or composition with his creditors or suspend payment of if the firm be dissolved under partnership act, or.
- II. If the Contractor being a company shall pass a resolution or the court shall make an order for the liquidation of the affairs or a receiver or Manager on behalf of the debenture holder shall be appointed or circumstances shall have arisen which entitled the court or debenture holders to appoint a receiver or Manager.
- III. If the contract commits any breach of this contract not herein specifically proved for: Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also that the Contractor shall be liable to pay the purchaser for any extra expenditure, he is thereby put to but shall not be entitled to any gain on repurchased.

G. Arbitration:-

In the event of any question, dispute or difference arising under these conditions or any special conditions of the contract, or in connection with this contract, except as to any matter the decision of which is

Specially Provided for by these on the special conditions, the same shall be referred to the sole arbitration as appointed by the Medical Superintendent. It will be no objection that The Arbitrator is a Govt. servant, that he had to deal with the matter to which the contract relates for that in the course of his duties as a Govt. servant he had expressed views on all or any of the arbitration dispute or difference. The award of the arbitrator shall be final and binding on the parties to the contract, it is a term of this contract: -

1. If the arbitrator be Dean, ESIC Medical college & Hospital, Faridabad .
 - In the event of his being transferred to vacating his office by resignation or otherwise, it shall be lawful for his successor in office either to proceed with the reference himself or to appoint another person as arbitrator,

OR

- In the event of his becoming unable to act for any reason, it shall be lawful for Dean, ESIC Medical College and Hospital, Faridabad to appoint another person as arbitrator.
2. If the arbitrator be a person appointed by the Dean.
In the event of his denying neglecting or refusing to act being unable to act for any reason, it shall be lawful for the Dean either to proceed the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator.

H. Document:- The tenderer should have a valid Trade licence / PAN / TAN / other statutory document as applicable and produce attested copies of such certificates along with the tender papers.

I. Right to accept / reject:

The hospital authority reserves the right to reject any or all tender without assigning any reason whatsoever. Also, the hospital authority reserves the right to award any or part or full contract to any successful agency at its discretion and this will be binding on the tenderer.

j. Assistance to Contractor:

The Contractor shall not be entitled to assistance either, in the procurement of raw materials required for the fulfillment of the contract or in the securing of transport facilities.

k. The tenderer should have a permanent place of business in Faridabad and the complete Postal Address, Telephone / Mobile / Fax / E-mail address, etc. should be provided while submitting the completed tender form.

L. The rates once accepted by the hospital shall remain unaltered throughout the period of contract, including any extended period.

M. In case of failure to comply with the provisions of the terms and conditions mentioned, by the agency that has been awarded the contract, the hospital authority reserves the right to award the contract to the next higher tenderer or outside agency and the difference of price will be recovered from the defaulter agency who has been awarded the initial contract and this will be binding on the tenderer.

N. The form is a Standard Form of Tender. Certain clause /clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause/clauses, which are not applicable in the instant cases.

O. Dean, ESIC Medical College & Hospital Faridabad , does not pledge himself to accept the lowest or any tender and reserve to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same / execute the work at the rate quoted by you.

P. Failure and Termination:

If the Contractor fails to delivery the stores or any installments thereof within the period prescribed for such delivery in the contract or any time liquidation the contract before the expiry of such period, the Dean may without prejudice to his right to recover damages for breach of the contract , be entitled at his option.

- I. To recovery from the contractor as agreed liquidated damages, and not by way of penalty a sum equivalent to 2% of the price of any stores which the contractor has failed to deliver within the period fixed for delivery for the schedule for each month or part of the month during which the delivery of such stores may be in arrears, where delivery thereof is accepted after expiry of the aforesaid period,
- II. To purchase elsewhere, without notice to the Contractor, on his account and at the risk of the Contractor, the stores not delivered or stores of similar description (where stores exactly complying with the particulars are not in the opinion of the Dean ESIC Medical College & Hospital Faridabad readily procurable such opinion being final. Without cancelling the delivery in respect of the consignments not yet due for delivery.
- III. To cancel the contract or a portion thereof, and if so decided to purchase or authorized to purchase of stores not so delivered or other of a similar description (where stores exactly complying with the particulars not in the opinion of the Dean readily procurable , such opinion being final) at the risk and cost of the contractor.

DEAN



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Tender No.134/D/17/14/2017-GenI,

Dated:- 26/12/2017

Annexure-II

SPECIAL TERMS AND CONDITIONS

The following special terms and conditions shall apply for Printing of Hospital Forms and Registers, for ESIC medical college and Hospital, Faridabad.

A. GENERAL:

- 1.0. The Tenderer should have a permanent place of business in Faridabad and the complete Postal Address, telephone / Mobile / Fax / E-mail address, etc. while submitting the completed tender form.
- 2.0. The agency while submitting their tender form shall enclose certified Photostat copies of experience, trade licence essential for carrying out the activities under reference, Sales tax / VAT and any such other documents specified hereto. Tender form incomplete in any respect and not supported with Earnest Money and the above-mentioned requisite documents, will be summarily rejected by the hospital.
- 3.0. The tender application form and related documents along with the Earnest Money is to be submitted in a sealed cover as specified in Annexure –I (General Terms and Conditions) of the tender document and it shall be dropped in the Tender Box kept for the purpose in the conference room of academic block in ESIC medical college & hospital, Faridabad at the date and time specified in this document.
- 4.0. The Competent Authority reserves the right to reject any or all tenders without assigning any reason whatsoever.

B. INSPECTION OF STORES:

Supplies shall be accepted subject to the complete satisfaction of Dean. Any defect found in the materials / stores supplied / work done will render the supplies / work open to rejection and decision of the Dean, ESIC Medical College & Hospital, Faridabad shall be final and legally binding. The rejected store shall have to take the same back at their own cost and risk, and shall replace such rejections with the items of standard specifications / quality as acceptable to the Hospital Authority. Alternatively, the stores may be purchased from others / work may be executed through others, at the risks and costs of the tenderer, at the discretion of the authority.

C. SAMPLES:

Wherever applicable /whenever asked, the firms shall have to submit samples of item(s) for verification / inspection, approval, etc., if required and the firm shall have to comply with such conditions. It is, therefore, in the own interest of the firm(s) concerned to get their proofs / samples, etc . verified /inspected before effecting supply at their own cost. Samples supplied should not be less than the quantity necessary for the test given in the specification (if any) or in the schedule to tender. Each sample should have a card affixed to the sample which should bear the following information:

- I. Your Name and address
- II. Tender Number
- III. Date of opening of tender
- IV. Item no. against which tendered
- V. Any other relevant description deemed fit.

Samples shall not be returned normally and shall be the property of the ESIC. No payment will be made for samples submitted by the Tenderer.

DEAN

Annexure-III

TENDER APPLICATION FORM

1.	Name of the firm:-	
2.	a) Full Postal Address:-	
	b) Cell Phone No. :-	
	c) Telephone No:-	
	d) Fax No. :-	
3.	Date of Establishment of Firm:-	
4.	If your Firm Registered under:-	
	a) The Indian Factories Act:-	
	b) Any other Act, if not, who are the owners (Please give full address):-	
5.	Name and Address of your Bankers stating the name in which the Account stands:-	
6.	Whether insured against fire, theft, burglary etc. If so, please state the amount and name of company with policy no:-	
7.	Total number of Employees:-	
8.	Are you in the list of approved Contractors of any other Organisations / Institutions, if any give details (Append extra page if necessary):-	
9.	Give details of any Government contracts executed during the last twelve months (Append extra page if necessary):-	
10.	Any other information which you consider necessary to furnish:-	

UNDERTAKING

- a) I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- b. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other Institution/ Hospital in India.
- c. The Earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide Demand Draft no. _____, Dt. _____, drawn on Bank _____, Branch _____.
- d. I/We give the rights to Medical superintendent to forfeit the Earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
- e. There is no vigilance/CBI case or court case pending against the firm.
- f. I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.

Date:

Signature of the Tenderer:

Place:

Full Name:

Designation:

Office Seal of the Tenderer:

Note: Please enclose photocopies of documents mentioned at Serial No. 1 to 10.

From

To

The Dean,
ESIC Medical College & Hospital,
NH-3, NIT Faridabad-121001.

Sir,

Sub: Request for refund of EMD Amount – reg.

With reference to your advertisement dated _____, we have submitted tender for _____.

In case we are not successful bidder, we request you to kindly refund the EMD amount of Rs. _____

The Cheque may be kindly be drawn in favour of _____

Beneficiary's Name :

Account No. :

A/C Savings / Current :

IFSC Code No. :

Bank Name :

Branch Name &

Address :

Yours faithfully,

**(Signature of the Tenderer
with Seal)**

PRE-RECEIPT

Received an amount of Rs..... vide cheque No.....dated
..... from ESI Corporation towards refund of EMD amount.

(Signature of the Dean with Seal)

ANNEXURE – IV

S.NO	NAME OF THE ITEMS/PARTICULAR	PAPER SPECIFICATION	PAPER SIZE IN CM	MODE PRINTING PACKAGING	QTY	Rate/ Unit	Amount
1	Progress sheet	13.7 SESAI PAPER 70GSM	21.5 X 34.5	PAD BINDING	1580 pad		
2	Discharge summary	13.7 SESAI PAPER 70GSM	21.5 X 34.5	PAD BINDING	630 pad		
3	Case History Sheet	13.7 SESAI PAPER 80GSM	21.5 X 34.5	PAD BINDING	1200 pad		
4	Intake output Record	13.7 SESAI PAPER 70GSM	21.5 X34.5	PAD BINDING	310 pad		
5	GRAPHIC TPR CHART	13.7 sesai paper 70 gsm	22 x28	pad binding	740 pad		
6	X-Ray Req.Slip	13.7 SESAI PAPER 70GSM	18x 20	PAD BINDING	1504 pad		
7	Pt.Feed Back Form	13.7 sesai paper70 gsm	21.5 x 34.5	PAD BINDING	230 pad		
8	Medicine Voucher	13.7 SESAI PAPER 70GSM	21.5 X34.5	PAD BINDING	1852 pad		
9	Biochemistry Blood Inv.	13.7 sesai paper Red colour 70gsm	18 x20	PAD BINDING	1840 pad		
10	Urine routine form	13.7 sesai paper pink colour 70gsm	18 x20	PAD BINDING	1530 pad		
11	USG W/A	13.7 sesai paper 70 gsm	18 x20	PAD BINDING	750 pad		
12	Treatment chart	13.7 sesai paper 70gsm	21.5 X34.5	PAD BINDING	1250 pad		
13	Lab form sputum exam	13.7 sesai paper pink 70gsm	18 x20	PAD BINDING	440 pad		
14	Referral form(P-1)	13.7 sesai paper70 gsm	21.5 X34.5	PAD BINDING	1884 pad		
15	Lab investigation form	13.7 sesai paper 70gsm	18 x20	PAD BINDING	1740 pad		
16	Diet sheet	13.7 sesai paper 70 gsm	35 x 28 cm	PAD BINDING	274 pad		
17	Hematology req. form	13.7 sesai paper pink colour 70gsm	18 x 20	PAD BINDING	2042 pad		
18	Death report form	13.7 SESAI PAPER 70GSM	25 x28 cm	PAD BINDING	30 pad		
19	Histopathology form	13.7 sesai paper pink colour 70gsm	18 x 20	PAD BINDING	746 pad		
20	L.P Form	13.7 sesai 70 gsm	21.5 x34.5	PAD BINDING	50 pad		

21	Admission Form	13.7 sesai 70 gsm	21.5 x34.5	PAD BINDING	640 pad		
22	Blood requisition	13.7 sesai	21.5 x34.5	PAD BINDING	144 pad		
23	Case History sheet(paeds)	13.7 sesai paper	21.5 X 34.5	PAD BINDING	160 pad		
24	Discharge summary (paeds)	13.7 sesai paper	21.5 x34.5	PAD BINDING	146 pad		
25	Medical certificate of cause of death	8.0 kg maplitho andhra(1st copy) 6.9kg(bp) 2nd copy(2nd copy pink)	22 x13 (1st copy)	16x2 1st perforated ,2nd fixed cheque binding	16 pad		
26	Indent Book	8.0 kg andhra(1st copy),2nd to 4th 5.9kg different colour(BP)(rulled as per speciman),1 to 3rd perforated & 4th fixed,	26x45	lather rexene binding	30 pad		
27	OPD Ticket	8.0 kg maplitho paper	22x28	PAD BINDING	4800 pad		
28	Investigation Record form(paeds)	8.0 kg andhra	33x22	PAD BINDING	100 pad		
29	Pre anesthetic Record	7.4 kg andhra white	21x33	PAD BINDING	80 pad		
30	Post anesthesia care unit	8.0 kg andhra	21x33	PAD BINDING	80 pad		
31	Anesthesiology Record	13.7 sasai back to back	21.5x34.5	PAD BINDING	80 pad		
32	Serology form	13.7 sasai	22x28	PAD BINDING	1250 pad		
33	Neonatal Discharge summary	13.7 sasai	21.5x34.5	PAD BINDING	50 pad		
34	Surgical Safety check list	8.0 kg maplitho andhra	22x29	PAD BINDING	20 pad		
35	Neonatal case records	13.7 amrawati paper,180 gsm	21.5x34.5	PAD BINDING	34 pad		
36	PNDT Form	13.7 sasai paper	22x28	PAD BINDING	24 pad		
37	Birth report form	13.7 sasai paper	21.5x34.5	pad BINDING	52 pad		
38	Induction Chart	8.0 kg maplitho	21x33	PAD BINDING	12 pad		
39	Oxytocin chart	8.0 kg maplitho	18x22	PAD BINDING	12 pad		
40	Special investigation form	8.9 kg maplitho	22x19 cm	PAD BINDING	730 pad		

41	Prescription for pregnant woman form	8.9 kg maplitho	21.5x34.5	PAD BINDING	264 pad		
42	Microbiology form	8.9 kg maplitho sripur light paper	22x18	PAD BINDING	1200 pad		
43	Semen analysis form	8.0 kg maplitho	19x22	PAD BINDING	120 pad		
44	PAP smear req. form	8.9 kg maplitho sripur light paper	22x18	PAD BINDING	120 pad		
45	Cytopathology form	8.9 kg maplitho sripur light paper	22x18	PAD BINDING	606 pad		
46	Govt. referral form	8.9 kg maplitho	22x28	PAD BINDING	130 pad		
47	Gynecology OPD card	8.0 kg maplitho paper	22x28	PAD BINDING	6000 No.		
48	Antenatal progress profile	14 kg light pink pulp board both side printing	35 x28	loose pack of hundred	6000 No.		
49	Eye form(ophthalmic card)	8.9 kg maplitho sripur light paper	22x18	PAD BINDING	120 pad		
50	CB NAAT Form	8.9 klg maplitho	35x28	PAD BINDING	20 pad		
51	EEG Form	8.9 maplitho	18x22	PAD BINDING	12 pad		
52	Lab inv. Form(inside)	8.9 kg maplitho	18x22	PAD BINDING	460 pad		
53	Monitoring chart	8.9 kg maplitho	33x22	PAD BINDING	60 pad		
54	Investigation flow chart	8.9 maplitho white	33x22	PAD BINDING	40 pad		
						Grand Total :	

Note:-

- Each Pad contains 100 Pcs.
- Sample Copy is provided for all the items.
- The lowest bid will be evaluated on the basis of Grand Total Amount as quoted by the bidders in the financial bid.

